UROP Collaboration Funding Scheme

Objectives
The purpose of this funding scheme is to provide financial support for initiatives aiming to enhance undergraduate research through collaboration with the Undergraduate Research Opportunities Program (UROP).

The collaboration should be a joint effort to encourage undergraduate students from all disciplines to engage in academic research, including but not limited to the following formats:

- Team-led projects (e.g., projects led by multiple faculty members within the same department or even across multiple departments);
- Collaboration with external organizations (e.g., local NGOs);
- Collaboration with overseas organizations or institutions.

Eligibility

- Full-time faculty members
- The research opportunity should be open to all HKUST undergraduate students who meet the UROP requirements for first-time joining the UROP (i.e., have completed at least two semesters at the HKUST, and obtained the minimum CGA: 3.0 for UROP1000 and 3.3 for UROP1100)

Funding Limit

- The funding for each approved application will be capped at HK$100,000 in total.
- The awarded period can be up to two years, after which the faculty member in charge should submit a report to the UROP Office for review and evaluation.

Method of Application

There is no formal application form. Applicants should submit a proposal to the UROP Office addressing the following aspects:

- Information about the existing undergraduate research platform or program the applicant is associated with
- The proposed format of collaboration with the UROP
- The estimated budget
- The expected learning outcomes for participating undergraduate students
- The short- to long-term goals of the collaboration
Timeline

• Applications are accepted every Fall, Spring and Summer by email announcement from the UROP Office.
• Awarded project/programs must begin within one year after the application result is announced.

Funding Governance and Management

• The awarded faculty member is responsible for following the University’s grant management guidelines to ensure proper use of the funding.
• Unused funds by completion of the awarded period should be returned to the UROP Office.

Deliverables

• The faculty member should submit a report to the UROP Office within one month by completion of the awarded period, detailing the program activities, information about the participating undergraduate students, research project titles, and the overall learning outcomes achieved.
• Students benefited from the funding should also fulfill the following deliverables to the UROP Office:
  1) A written report summarizing their research projects in the program
  2) A research poster to be exhibited during the “UROP Week”
  3) An oral presentation at a mini-conference organized by the UROP Office